



Center For A Non Violent Community
Youth Voice Production Consultant

Project Name	Contact Name	Contact Information	Proposal Dates
Sexual Harassment Prevention Videos Bid# RPE 2020-2021 RFP	Jen Torres	jen@nonviolentcommunity.org 209-533-3401	Released: 9/15/2020 Due: 9/25/2020

Center For A Non Violent Community Overview

The Center For A Non Violent Community (CNVC) actively supports the right of all people to live their lives free from interpersonal violence. We foster healthy relationships with self, partners, family, and peers. We value the feminist principles of self-empowerment over self-desertion and of shared decision-making over dominance. We are ardently dedicated to building community, which is interdependent, collaborative, respectful of diversity, and supportive of peaceful solutions to conflict.

Project Overview

CNVC has provided the Rape Prevention Education (RPE) program to youth in our county since 2008. This project utilizes evidence-based curriculum from “Flirting or Hurting?” written by Nan Stein and Lisa Sjoström to create educational videos on the subject of Sexual Harassment. For the 2020-2021 grant year, CNVC will produce 3 sexual harassment prevention videos to define sexual harassment, provide real world examples for discussion and role play, and information about what to do if you or someone you know experiences sexual harassment. Each video will feature staff or community volunteers facilitating a lesson to an offscreen audience.

To better serve our community, we are seeking youth to provide input as a Youth Production Consultant. The Youth Production Consultant will provide input during the Pre and Post aspects of video production; i.e., scriptwriting, storyboarding, and support. Duration of the project will be 3 months (October 2020 – December 2020), each of the 3 videos will require approximately 10-15 hours to complete.

Project Goals & Target Audience

CNVC hopes to continue educating youth on sexual harassment by reinforcing how to recognize, prevent, and feel empowered to do something, if a situation arises. The target audience is middle school students, grades 6-8. CNVC staff and community volunteers will facilitate the video content to be delivered to a video editing service provider. We aim to produce three 20-minute videos in the next 3 months. (October 2020 – December 2020)

Project Usage

Videos may be shared to CNVC’s YouTube channel, https://www.youtube.com/channel/UCJO_T8zwqDH1p8UAGbd-bLw, CNVC’s website <https://nonviolentcommunity.org/>, CNVC’s social media pages (Facebook and Instagram), and classroom settings (physical and virtual).

Scope of Work & Expected Deliverables

We are seeking consultation services to provide input on pre and post production of three 20-minute videos. This may include script consultation, storyboarding, and general support. CNVC reserves the right to request additions or changes to the products during the editing phase before final approval and delivery of completed product. Eligible candidates must be Tuolumne County residents between 18 to 24 years old.



Key Dates

MILESTONE	DATE
Project Kick Off Meeting; Planning meeting with RPE team and additional personnel as identified. Memo summarizing discussion & decisions submitted by contractor to CNVC.	Within first week after contact is awarded
Timeline/work plan: 1) Draft of timeline and work plan 2) Finalized timeline and work plan	1 week after project kickoff 2 weeks after project kickoff
Communications	Weekly check-ins and/or meetings -via phone or teleconferencing or in person, as needed.
Product Review	First draft of video scripts due 11/1 Videos are set to start filming in December 2020
Deadline for deliverables	December 31, 2021.

Contract Period and Amount

The work contained under this proposed contract shall begin on or about Oct. 1, 2020 and conclude by Dec. 31, 2020. **CNVC will provide \$200 per completed video during the proposed contract period, with a total of 3 videos to be produced.**

CNVC reserves the right to cancel contracted services at any time.

Proposal Requirements

Eligible candidates must be Tuolumne County residents between 18 to 24 years old.

Please submit a 1-2-page proposal including the following your proposal:

- Youth background
- Why you are the right fit for this project
- Relevant experience
- Contact Information
- Refer to Bid #RPE 2020-2021 RFP

Proposal Process and Next Steps

Please submit completed proposals to Jen Torres at jen@nonviolentcommunity.org

For more information, call 209-533-3401 and ask for Jen.

Deadline for submission is Sept. 25, 2020